KERALA AGRICULTURAL UNIVERSITY

PROSPECTUS FOR ADMISSION TO
DIPLOMA PROGRAMMES
2023

For Online Submission of Application Visit: www.admissions.kau.in

DIPLOMA IN AGRICULTURAL SCIENCES
&
DIPLOMA IN ORGANIC AGRICULTURE

1

1. Introduction

a. Diploma in Agricultural Sciences (52 seats)

KAU offers two year (four semesters) Diploma in Agricultural Sciences course at Institute of Agricultural Technology and Regional Agricultural Research Station, Pattambi, Palakkad on cost sharing basis. The course is designed for students interested in agricultural studies and offers basic knowledge of farming, animal husbandry, agricultural engineering, home science etc.

b. Diploma in Organic Agriculture (30 seats)

Diploma in Organic Agriculture course with a duration of 2 years (four semesters) is offered at College of Agriculture, Vellayani, Thiruvananthapuram on cost sharing basis. Organic Agriculture course will impart knowledge and proficiency in organic production practices and certification process, handling, storage and labelling of organic products and to promote self employment and income generation to the educated youth.

Note: Diploma in Organic Agriculture & Diploma in Agricultural Sciences Programmes offered by Kerala Agricultural University are the qualifications for the post of **Agricultural Assistant** in the Department of Agriculture, Government of Kerala. Ten seats for Diploma in Agricultural Science holders and six seats for Diploma in Organic Agriculture holders are reserved for B.Sc. (Hons.) Agriculture course in various agricultural colleges under Kerala Agricultural University.

2. Courses, Institutions, Seats, Eligibility and Fees

a.	Name of Course	Diploma in Agricultural Sciences		Diploma in Organic Agriculture	
b.	Name of Institutions	IAT & RARS, Pattambi, Palakkad		College of Agriculture, Vellayani, Thiruvananthapuram	
c.	Number of seats	State Merit	20*(i)	State Merit	15*
		Economically weaker sections in General category(EWS)	4	Economically weaker sections in General category(EWS)	3
		Ezhava	3	Ezhava	2
		Muslim	3	Muslim	2
		Other Backward Hindus	1	Other Backward Hindus	1
		Latin Catholic & AI	1	Latin Catholic & AI	1
		Dheevara and related communities	1	Dheevara and related communities	1
		Viswakarma and related communities	1	Viswakarma and related communities	1

Kusavan and related communities (KN)	1	Kusavan and related communities (KN)	
Kudumbi (KU)		Kudumbi (KU)	1
Other Backward Christian	1	Other Backward Christian	
S C	3	S C	2
S T	1	S T	1
VHSE (Agri)/HSE(NSQF Agri streams) Students	10		
Total	50*(ii)	Total	30

*(i) Two seats from General Quota are reserved for persons with disability, subject to availability of candidates. ***(ii) Two seats are reserved for Lakshadweep candidates over and above the total seats of 50.**	*** One seat from General Quota is reserved for person with disability, subject to availability of candidate.**

d.	Eligibility	Candidate who have passed Plus Two or recognized equivalent examination with a minimum of aggregate 50%** marks in Physics, Chemistry & Biology are eligible. 2) For VHSE (Ag)/ HSE (NSQF Agri Stream) reserved seats, the candidates should have secured a minimum of aggregate 50%** marks in Physics, Chemistry, Biology & Agriculture subjects. **SEBC & PwD candidates with 45% marks are eligible. SC/ST candidates need only a pass in the qualifying examination.	Candidate who have passed Plus Two or recognized equivalent examination with a minimum of aggregate 50% marks in Physics, Chemistry & Biology are eligible. SEBC & PwD candidates with 45% marks are eligible. SC/ST candidates need only a pass in the qualifying examination.

e.	**Fee Structure**	
Admission Fee	Rs. 2,000/- (at the time of admission)	Rs.2,000/- (at the time of admission)
Caution Deposit	Rs. 2,000/- (at the time of admission)	Rs. 2,000/- (at the time of admission)
Semester Tuition Fee	Rs. 25,000/-(per semester, at the time of registration of each semester)	Rs. 25,000/- (per semester, at the time of registration of each semester)

3. <u>Selection</u>

The selection of candidates for admission to the courses will be based on a Common Entrance Exam conducted by KAU. The candidates can apply for any one of the courses or both. They must indicate their preference in serial wise in the online application form. The entrance exam shall be held at three centres -<u>Thiruvananthapuram, Thrissur & Kozhikode</u>. The candidates can choose any one of the centres which is most convenient to them. University may change or cancel exam centres in accordance with the number of applicants. The questions will be multiple choice objective type

and based on **Plus Two syllabus in Physics, Chemistry & Biology.** **Allotment to the course will be based on the rank list published by the University.**

Community reservation as per Kerala Government rules will be followed. Candidates claiming community reservation shall obtain documents like community/non-creamy layer/ EWS certificates, as the case may be, from the designated revenue officials at the time of submission of online application form.

The Provisional Select list will be published in the KAU website and the candidates will be admitted in accordance with their rank on the date and time of admission published by the University in the website. **No individual communication will be sent to any candidates in this regard**. The candidates should scrupulously watch the website to know their turn of admission. Any further claim in this regard will not be entertained.

(4) Application Fee

Community	Fees
General*	Rs. 1000/-
SC/ST (Kerala natives)	Rs. 500/-

***A candidate who does not belong to SC/ST communities will be treated as 'General' candidate for the collection of application fee.**

(5) Mode of Payment of application fee

Application fee can be paid through online by using the internet facility "SB COLLECT" of State Bank of India for which a link will be provided in the admission portal and an online Payment Receipt will be generated. Application fee can be directly remitted at any of the branches of State Bank of India by submitting the chalan generated through "SB COLLECT" and an online receipt of payment will be issued by the bank. **Any other mode of payment will not be accepted.**

(6) Online submission of application

(a) Log on to website www.admissions.kau.in
(b)   Download the prospectus for admission to Diploma Programmes, 2023-24 and read it carefully to understand eligibility criteria and other requirements for submission of online application.
(c) Step: 1
Go to the link "Candidate Registration" and open the same. Fill all the details, enter password and upload images of a recent passport size photograph in jpeg format and register. After registering, note down the Register Number (eg;- KAU*****).
(d) Step: 2
After Registration, go to the link "Candidate Login" and login with your Register Number and Password. Fill all the personal, communication and educational qualification details and make payment of fee through online by using "SB COLLECT".
Step: 3

Upload the following required documents.

- Print out of receipt of online payment made for application fee
- Relevant page of SSLC or equivalent in proof of age
- Mark List of qualifying examination (Plus Two/VHSE)
- Community/Non-Creamy Layer/EWS certificates (for reservation candidates)
- Certificate of disability issued by the competent authority (in the case of Person with Disability)

(e) Step: 4

Enter the details of the fee paid and submit the application.

(f) Step: 5

Take print out of the Confirmation page of online application and keep it for future reference along with a copy of proof of fee remitted.

Note: <u>Do not send the print out of the application or other documents to the Registrar, Kerala Agricultural University. Further details will be provided in the announcement for admissions.</u>

(7) General Conditions:

a) The candidate must have completed 17 years of age as on the last date of submission of online application and the maximum age of the candidate shall not be exceeded by 25. No relaxation in the age will be allowed.

b) Candidates must follow the instructions strictly as given in the Prospectus. Application Forms not complying with the instructions are liable to be rejected.

c) Only Kerala natives are eligible for communal reservation.

d) The candidate should produce all the original documents required by the University at the time of admission for verification purpose, failing which, their candidature for admission will be forfeited.

e) The SC/ST students (Kerala natives) are exempted from remitting the Tuition Fee and Special Fee.

f) If an applicant has applied under General Category, he/she will be treated as General, even if he/she is eligible to apply under reservation category.

g) The candidates should have passed the qualifying examination before the last date fixed for the submission of online application.

h) All those who took admission and discontinued the course shall be liable to pay liquidated damages to the University as directed by the authorities.

i) The Registrar, Kerala Agricultural University or the officer entrusted by him with the work of admission on his behalf is entitled to refuse admission to candidates if they are not satisfied with the correctness or genuineness of any certificates submitted by them along with the application. The decision of the Hon'ble Vice-Chancellor on this will be final.

j) The Registrar, Kerala Agricultural University is competent to close the admission at any date after the commencement of 1st semester of course.

k) The student should report at the concerned college/institution on the date mentioned in their Bio-data should report at the concerned college/ institution on the date without prior permission will lose the admission of candidate without further notice.

(8). Penalty for False information:

    Any candidate who is found to have willfully or otherwise given any particulars which are false or has suppressed material information or does not satisfy the requisite qualification for admission shall be disqualified. They shall not be allowed to continue on the rolls of the University, if it is detected at any stage of his/ her studentship in the University. In case the candidate has already passed out from the University, then the Diploma awarded by the University will be withdrawn.

(9) Rejection of application and disqualification of candidates

    a. Applications received late or defective or incomplete in any manner or which do not contain any of the enclosures specified above are liable to be summarily rejected.

    b. Applicants who attempt to canvas or influence the authorities in any manner directly or otherwise will be disqualified.

(10) Announcement of results

    A Provisional list of candidates selected for admission and the dates on which they have to remit the fees and join the course will be published in the website **www.admissions.kau.in**.

(11) Admission

    a. **ORIGINAL DOCUMENTS TO BE PRODUCED AT THE TIME OF ADMISSION**

- Mark List of Plus Two/VHSE.
- Certificate in proof of Date of Birth (SSLC)
- Transfer Certificate, Conduct Certificate & Migration Certificate from the Institution last studied.
- Physical fitness (medical) certificate obtained from a Medical officer not below the rank of Assistant Surgeon
- Non-Creamy Layer certificate in case of SEBC candidates
- Community Certificate in the case of SC/ST candidates
- EWS Certificate in the prescribed format issued by the Village Officer in the case of EWS candidates
- Certificate of disability issued by a competent authority for claiming reservation under PwD category
- Aadhar Card and a copy.

    b. Candidates should also remit the amount of fees on the date of admission itself. Fee once paid will not be refunded under any circumstances. The claims regarding excess remittance, wrong remittance etc. will not be entertained at any circumstances for refund of the amount.

    c. Candidates selected will be admitted to the course, provided that they have remitted the prescribed fees in full and produce all original documents on the due date specified.

    d. In the case of those candidates selected for admission who have not paid the fees in time and not joined the course on the date specified, their claims for admission will be cancelled without any notice and the seat thus becoming vacant will be filled up with other eligible candidates, if any, in the rank list.

(12) Residential Facilities

On campus residence is not compulsory. The students themselves shall arrange for their boarding and lodging. However, according to availability of hostel, the students will be provided with accommodation on joint occupation basis or otherwise, charging the rent as per existing KAU rules.

(13) An amount of Rs. 25,000/- will be levied as liquidated damages from the students who discontinue the Diploma courses after the close of admission during the current year or the subsequent years.

Note:- The course will be offered only if at least 50% of students take admission during the Academic Year.

Time Schedule*

1	**Commencement of Online Application Submission**	**10.06.2023**
2	**Last date for submission of online application including fee payment**	**10.07.2023**
3	**Issue of Admit Card**	**Will be announced later**
4	**Entrance Examination**	
5	**Date of Publication of Rank List**	
6	**Date of Admission**	
7	**Date of Registration**	
8	**Commencement of classes**	

* The time schedule may change in accordance with the decision of the University and the same will be updated in the KAU website.

Sd/-
REGISTRAR